The League will hold its Annual Municipal Flag Showcase at this year’s ALM Annual Convention in Tuscaloosa.

• Flags will be prominently displayed in the Bryant Conference Center.
• Please check your flag in at the main ALM Convention Registration Desk on Saturday or Sunday, May 16 - 17, during regular registration hours. **Flags must be checked in NO LATER than 3:00 p.m. on Sunday, May 17.** Once you have checked in your municipality’s flag, ALM staff at the Registration Desk will direct you to the flag display area.
• **You must provide a flag stand for your Municipal Flag.** Please label your flag stand with your contact information.
• ALM will provide a placard for each flag identifying the Municipality.
• **It is the responsibility of the municipality to pick up their flag from the display area by the close of Convention at 11:00 a.m. on Tuesday, May 19. The League is not liable for flags or stands not picked up by this time.**
• **Deadline for submitting the application form is April 8, 2020.**
• A confirmation will be emailed to you prior to this event. We will ask for a contact number of the municipal official on-site for notifications during the Convention.
• What size flag? The standard size flag is 3 feet by 5 feet. Flag sizing should be close to this size.
• What height does your flag pole need to be? The average height is 6 feet to 8 feet. The height should not be over 8 feet if at all possible.
• **If your municipality does not have a flag and is interested in purchasing one, please contact Rachel Wagner at (334) 262-2566 for more information.**

**2020 Municipal Flag Showcase Application**

Please print or type all information. Application must be signed.

**Municipality ________________________________**

Submitted by: ________________________________ Title ________________________________

Daytime Phone # ________________________________ Cell Phone # ________________________________

Address ________________________________ City/Town ________________________________ Zip ________________________________

E-mail Address ________________________________

**I understand that the flags will be in a public area used in conjunction with the 2020 Annual Convention and that the Alabama League of Municipalities is not responsible for any loss, theft or damage to the flags in the Showcase.**

Signature ________________________________

**Fax or Mail completed application to:**

Alabama League of Municipalities
Attn: 2020 ALM Convention, Flag Showcase
P O Box 1270
Montgomery, AL 36102

Fax (334) 263 - 0200