# HOTEL POLICIES OF CANCELLATION & REFUND

The Alabama League of Municipalities contracted hotel room blocks for the 2020 Convention that was to be held on May 16 – 19, 2020.

We notified all registrants and participants of the Convention postponement due to the COVID-19. If you are registered for the Convention and did not receive an email notification, contact Theresa Cook, theresar@alalm.org

We are actively working with the City of Tuscaloosa, the University of Alabama, other sites associated with the 2020 Convention, and the contracted hotels on a future date for our Annual Convention.

Each hotel has been contacted on the postponement of the Convention. We are pleased that each hotel will be refunding the one-night non-refundable deposits paid to secure the hotel reservations.

Please see the following listing of the hotels. Find the hotel of your room reservation. Listed is the information for each hotel’s cancellation information. Please follow these directions on cancellations and refunds.

If you made hotel reservations outside of the ALM contract rooms blocks, you will need to contact that hotel on their cancellation policy.

## Hotel Capstone
320 Paul W. Bryant Drive

- You need to call to cancel your reservation.
- You will need your confirmation number.
- Call the reservations phone number: 1-205-752-3200.
- The email address used to secure the reservation will be sent a confirmation of cancellation from hotel.

## Hampton Inn
600 Harper Lee Drive

- All reservations in the room block will be cancelled by the hotel.
- The email address used to secure the room will be sent a confirmation of cancellation from hotel.
- If you have any questions or to confirm your cancellation, call the Reservations Phone Number: 1-205-553-9800
**Holiday Inn Express**  
1120 Veteran Memorial Parkway

- **All reservations in the room block will be cancelled by the hotel.**
- If you have any questions or to confirm your cancellation, call the Reservations Phone Number: 1-877-464-1120 or (205) 464-4000.

**Embassy Suites**  
2410 University Boulevard

- **You need to call to cancel your reservation.**
- You will need your confirmation number.
- Call the reservations phone number: 1-800-EMBASSY.

**Home2 Suites by Hilton**  
2610 University Boulevard

- **You need to call to cancel your reservation.**
- You will need your confirmation number.
- Call the reservations phone number: 1-205-349-2002.
- The email address used to secure the reservation will be sent a confirmation of cancellation from hotel.

**Hotel Indigo**  
111 Greensboro Avenue

- **All reservations in the room block will be cancelled by the hotel.**
- For security of their guest, an individual’s personal contact info and emails are not accessible the property level. Cancellation confirmation emails will not be sent to the registered guest.
- If you have any questions or to confirm your cancellation, call the Reservations Phone Number: 1-877-270-1392.

If you have any questions, please contact Theresa Cook at theresal@alalm.org.